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The Research Association of New Zealand Incorporated

Financial Statements

for the year ended 31 March 2019



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Business Profile
as at 31 March 2019

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Nature of Business Professional membership organisation specifically for the community of providers and users of research and insights.

Business Address c/- 345 Millwater Parkway
Silverdale
Auckland 0932

Postal Address P O Box 65446
Mairangi Bay
Auckland 0754

IRD Number 113-129-069

Date of Commencement of Business 7 November 2013

Auditor RSM Hayes
Level 1, 1 Broadway
Newmarket, Auckland

Bankers Bank of New Zealand

Accountants GVW Accountants Limited
Level 1, 109 Carlton Gore Road
Newmarket, Auckland
09 520 1055

**Statement of Profit or Loss
for the year ended 31 March 2019**

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		2019 \$	2018 \$
Revenue			
Membership & Subscription Levies		125,450	105,735
Awards Income		74,013	-
Function Income		2,722	4,676
Advertising Income		7,251	17,946
Conference Income		-	88,201
Sponsorship Income		6,000	1,000
		<u>215,436</u>	<u>217,558</u>
Direct Costs			
Awards Expenses	57,552		2,589
Function Expenses	3,889		13,056
Conference Expenses	675		27,595
	<u>62,116</u>		<u>43,240</u>
		62,116	43,240
Gross Surplus		<u>153,320</u>	<u>174,318</u>
Other Income			
Bad Debts Recovered	-		870
Interest Received	55		39
		55	909
		<u>153,375</u>	<u>175,227</u>
Expenses			
Communication Expenses	5,299		3,380
Finance Expenses	1,156		863
Personnel Expenses	64,991		64,661
Administration & Other Expenses	69,012		81,977
		<u>140,458</u>	<u>150,881</u>
Net Surplus		<u><u>12,917</u></u>	<u><u>24,346</u></u>

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Statement of Expenses
for the year ended 31 March 2019

	2019 \$	2018 \$
Communication Expenses		
Postage, Printing & Stationery	482	280
Website Hosting Expenses	4,817	3,100
Total Communication Expenses	5,299	3,380
Finance Expenses		
Bad Debts Written Off	440	-
Bank Fees & Charges	212	269
Credit Card Charges	504	594
Total Finance Expenses	1,156	863
Personnel Expenses		
ACC Levies	158	163
Staff Expenses	64,833	64,498
Total Personnel Expenses	64,991	64,661
Administration & Other Expenses		
Accountancy	4,355	5,832
Audit Fee	4,500	71
Computer Expenses	-	250
Consultancy Fees	5,559	6,110
Contract Work	4,850	4,250
Depreciation	1,063	2,127
General Expenses	517	425
Insurance	648	600
Legal Fees - Deductible	1,710	923
Management Fees	34,920	50,138
Meeting Expenses	1,664	805
Professional Development Costs	911	-
Rent	3,600	3,600
Repairs & Maintenance	373	290
Storage Fees	626	640
Subscriptions & Licences	3,716	1,916
Travelling Expenses - Overseas	-	4,000
Total Administration & Other Expenses	69,012	81,977
Total Expenses	140,458	150,881

**Statement of Changes in Equity
for the year ended 31 March 2019**

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	2019	2018
	\$	\$
Total Members' Funds at Beginning of the Year	95,840	71,494
Surplus/Deficit & Revaluations		
Net Surplus for the year	12,917	24,346
Total recognised revenues and expenses for the year	12,917	24,346
Total Members' Funds at End of Year	108,756	95,840

Balance Sheet

as at 31 March 2019

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	Note	2019 \$	2018 \$
Total Members' Funds		108,756	95,840
Non-Current Assets			
Fixed Assets	3	1,063	2,126
Total Non-Current Assets		1,063	2,126
Current Assets			
Bank of New Zealand		14,784	6,608
Bank of New Zealand - On Call Account		87,016	75,985
Accounts Receivable		31,695	38,272
Prepayments		4,604	-
Tax Refund Due		18	71
Total Current Assets		138,117	120,936
Total Assets		139,180	123,062
Current Liabilities			
Accruals		8,500	2,593
Accounts Payable		3,948	9,765
GST Payable		17,976	14,864
Total Current Liabilities		30,424	27,222
Total Liabilities		30,424	27,222
Net Assets		108,756	95,840

For and on behalf of the Members:

Executive Board Member_____
Executive Board Member

Date:

1. Reporting Entity

The Research Association of New Zealand Incorporated is a non-profit organisation registered under the Incorporated Societies Act 1908.

Basis of Preparation

These financial statements have been prepared in accordance with:

- Tax Administration Act 1994
- Special Purpose Framework for use by For-Profit Entities published by the New Zealand Institute of Chartered Accountants.

Historical Cost

These financial statements have been prepared on a historical cost basis, except for certain assets which have been revalued as identified in specific accounting policies below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

(a) Fixed Assets and Depreciation

Fixed assets are stated at cost less aggregate depreciation.

Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 2007.

(b) Receivables

Receivables are stated at expected realisable value. Bad debts are written off during the period in which they are identified.

An estimate is made for doubtful debts based on a review of all outstanding amounts at year end.

(c) Liabilities

Liabilities are stated at the estimated amounts payable and include all obligations that can be reliably estimated. Current liabilities include the amounts payable within twelve months of these financial statements.

(d) Goods and Services Tax (GST)

With the exception of trade payables and receivables, all items are stated exclusive of GST.

(e) Income Tax

The Association is a non-profit organisation as defined by section DV8 of the Income Tax Act 2007. As such, the Association qualifies for a full exemption from income tax against member income and \$1,000 deduction against non-member income.

(f) Revenue Recognition

Revenue is recognised in the statement of financial performance on an accrual basis in the period it is earned.

(g) Change in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in the prior year.

2. Remuneration of Auditors

Amounts received, or due and receivable, by the auditor of the business for:

Audit Fee

2019	2018
\$	\$
4,500	71

The financial accounts for the Society are to be audited every second year.

3. Current Assets - Receivables

Accounts Receivable
Less: Provision for Doubtful Debts

2019	2018
\$	\$
32,201	38,272
(506)	-
31,695	38,272

DRAFT**4. Fixed Assets**

	Cost	Depn	Accum Depn	Book Value
This Year				
Office Equipment	2,461	461	2,000	461
Computer Software	7,036	602	6,434	602
Total Fixed Assets	9,497	1,063	8,434	1,063
Last Year				
Office Equipment	2,461	922	1,539	922
Computer Software	7,036	1,205	5,832	1,204
Total Fixed Assets	9,497	2,127	7,371	2,126

5. Commitments for Expenditure

Capital Commitments

There were no material commitments for capital expenditure outstanding at balance date. (Last period: \$0)

6. Contingent Liabilities

There were no material contingent liabilities at balance date. (Last period : \$0)

7. Related Party Transactions

Rob Bree is considered a related party as he is part of the Executive Board as well as the general manager of the Association. Management fees of \$34,920 were attributed to Rob Bree, Executive Director, during the year.(Last year:\$50,138)

Claire Lloyd is considered a related party as she is part of the Executive Board as well as a paid employee of the Association. A salary of \$64,833 was paid to Claire Lloyd, Executive Secretary, during the year.(Last year: \$64,498).

Members of the executive committee may also be members of the Research Association of New Zealand, either through personal or corporate memberships. Membership fees are paid on an arms length basis.

for the year ended 31 March 2019

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Scope

On the basis of information provided by you we have compiled, in accordance with the New Zealand Institute of Chartered Accountants' "Service Engagement Standard No. 2: Compilation of Financial Information", the financial statements of The Research Association of New Zealand Incorporated for the year ended 31 March 2019 as set out on the previous pages.

These statements have been prepared on the basis disclosed in the notes to the financial statements as described in Note 1.

Responsibilities

You are wholly responsible for the information contained in the statements and have determined that the approach used in their preparation, as outlined in the above scope, is appropriate to meet your needs and for the purpose for which the statements were prepared.

The financial statements have been prepared exclusively for your benefit. We do not accept responsibility to any other person for the accuracy and fairness of the contents of the financial statements.

No audit or review engagement undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information which you have provided. A compilation is limited primarily to the collection, classification and summarisation of financial information. Our procedures do not include verification or validation procedures of the information. No audit nor review engagement has been performed and accordingly no assurance is expressed by us.

GVW Accountants Limited
Chartered Accountants
Level 1, 109 Carlton Gore Road
Newmarket, Auckland
23 May 2019